



Zoom Policy

A number of the events planned for this year's 'Virtual Nefyn camps' will take place using a digital platform called Zoom (<https://zoom.us>). Zoom is a video conferencing communication package which can be downloaded free and used on any computer, tablet or mobile phone that has a camera and microphone. It allows people to see and hear each other and to chat in a safe environment. The calls are free, but do require WiFi or mobile data.

All Zoom meetings have an ID number and password which help to keep access to the meeting secure, and participants will always be reminded not to share these details with anyone else. Invitations to Zoom meetings/events will be sent out to all those who have completed an application form for the virtual camps, via the email given on that form. (If there are issues gaining access via email, the invitation can also be sent via SMS text to a mobile phone.) Each invitation will include a link; to join the meeting you can simply click on the link at the time advertised and it should take you directly to the meeting, although there will usually be a short wait in a 'waiting room' area. To be able to hear others you then click on a box which pops up to allow you to join via the device audio.

The way in which invites to calls are managed means that details of individuals joining into the Group call are kept private from each other, other than the name of the account holder.

Meeting Format

- There will always be a minimum of two Leaders (aged 18+) on each Group call. Leaders will have been briefed on, and agreed to abide by, a code of conduct to ensure good practice is maintained.
- Young people should take part in the meeting preferably in a public room within their homes, and ideally not in their bedrooms. Headphones can be worn if the surroundings are too noisy.
- A register will be taken by one of the leaders at each meeting.
- Part of each meeting may take place in smaller groups, a bit like the tent groups at camp, in what are called 'Breakout rooms'. There will always be at least two leaders (aged 18+) in each Breakout room.
- No meetings are to be recorded and the meeting organiser will make sure that recording by the meeting attendees is disabled.



- Anyone deemed to be behaving inappropriately will be asked to leave and could be blocked from any further sessions by the organiser if behaviour continues.
- If young people taking part prefer not to be seen, they can choose to turn off their video; they can also choose to mute themselves for part of the meeting.
- The private chat function will be disabled.

Age limits and Parental permission

For all campers and young people under 18 years old (including apprentice leaders), parental permission must be given via the application form for them to take part in Zoom meetings. For young people under 13 years old (junior camp), Zoom invitations must be sent to a parent's email address. For young people aged 13 or older (senior camp) the invitations may be sent directly to the young person's email address, if provided, and the parent will also be copied in to the email.

Please note that Zoom's terms of service state that anyone under 16 years old must not create accounts and should only use the service through an education/ school subscriber account (Zoom terms of service: <https://zoom.us/terms>). As a charity, Urban Saints does not qualify for a Zoom for Education account. The security settings are the same across all Zoom platforms. Many formal education settings, as well as youth organisations, are using Zoom and Urban Saints have advised Nefyn Camps that Zoom can be used safely under the conditions set out above. All Camp Leaders will have been informed about how to use Zoom safely. If you are concerned about this, then please get in touch and we can discuss it.

You do not need to create an account to join a Zoom event.

